



**SERVICING SCOPE OF WORK REFERENCE**

NO	INDOOR	/	X	OUTDOOR	/	X
1	Check / Clean evaporator coils / Chemical cleaning -If required			Check / Clean condenser coils / Chemical cleaning -If required		
2	Check / Clean the drain tray			Check / Lubricate all bearings-moving parts		
3	Check / replacing the air filters -If required			Replace the worn out bearings -If required		
4	Check / Lubricate all bearings-moving parts			Check abnormal sound / Vibrations		
5	Replace the worn out bearings -If required			Check the contactors & check overheating		
6	Check abnormal sound / Vibrations			Check / Tighten all electrical terminals .		
7	Check / Tighten all electrical terminals .			Clean Electrical Panel		
8	Clean Electrical Panel			Check / Replace Safety Controls, Operating Controls -If required		
9	Check unit system for Leak / Oil Traces			Check unit system for Leak / Oil Traces		
10	Check Supply & Return Air Temperature			Check Compressor Operating Pressure		
11	Check indoor blower motor			Check/Replace Suction /Liquid Line Filters -If required.		
12	Check indoor drain motor			Check / Record compressor and motor Amperage		
13	Check indoor heat pump					

REMARKS :-

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FAULTY ITEM REPLACE :-

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**TECHNICAL SERVICER , DATE & SIGN :-**

**CUSTOMER REPRESENTIVE DETAIL :-**